

Faculty of Science Fieldwork Equipment/Actions Checklist (Optional)

Indicate Yes, No or NA, and what actions you have taken (if any). Add details specific to your field trip. There are additional requirements you must consider when undertaking remote fieldwork, camping, boating, diving, etc. Refer to the UoM [Fieldwork OHS Guidelines](#), for full details.

Planning and pre-departure:

Item	Y / N / NA	Action
Completed required documentation: Risk Assessment, Plan, medical declaration, emergency plan, task specific EHS paperwork		
Check weather & tide predictions (www.bom.gov.au)		
Check fire conditions and contact CFA, if applicable (www.cfa.vic.gov.au)		
Check mobile phone reception (route and destination/s) (www.telstra.com.au) Note: emergencies dial 112 (=000) from any mobile using any available network		
Check vehicle(s) for: <ul style="list-style-type: none"> - adequate oil/water/fuel/suitable tyres (including spares) - fire extinguisher & first aid kit 		
Current licence drivers & Off-Road 4x4 Driver training (required every 5 years)		
Sufficient first aiders & kits booked (according to first aid risk assessment)		
Obtained relevant permissions and inform local contacts.		
Pre-departure Briefing for groups – add U/grad field trip risk assessment to LMS		

Items to take:

Copy of research permit/licences		
Copy of Fieldwork Risk Assessment form, Fieldwork Plan (including emergency contacts), blank S3 Incident Report form and other relevant documents		
First Aid Kit(s) as appropriate: e.g. Large Group Kits, Bites/Stings Modules, Burns Module, Portable first aid kits, and/or defibrillator.		
Communication device/s: <ul style="list-style-type: none"> - Telstra mobile phone, (with car charger or back up power bank) - Satellite phone and / or GPS messenger (Spot/InReach) / EPIRB / PLB - UHF radios (Car and / or Portable) 		
Navigation equipment: <ul style="list-style-type: none"> - maps & compass - GPS & spare batteries 		
Appropriate clothing /PPE: <ul style="list-style-type: none"> - Solid shoes/hiking boots & gaiters - Cold/wet weather (e.g. water proof/wind proof coat/pants; thermals, beanie; gloves, spare dry clothes) - Hot weather (e.g. hat with sun brim, sunglasses, breathable long sleeved/legged clothing, sunscreen) - Hard hats/safety vests/safety goggles/hearing protection/sunglasses 		
Vehicle Recovery Equipment (Rural and Remote Fieldwork): <ul style="list-style-type: none"> - Winch & controller, sheave (snatch) block, cable damper, Tree trunk protector Slings (checked in date), Snatch Strap, Riggers Gloves, rated D or Bow Shackles), Drag Chain (fallen trees), winching procedures SOP - Spade or Shovel - Appropriate Jack and Jacking Plate (for soft ground) - MaxTrax (or similar) treaded recovery boards - Air Compressor with tyre gauge - Tyre puncture repair kit - Jerry can for spare fuel, spot or funnel (20L too heavy for some people) 		
General items: <ul style="list-style-type: none"> - insect repellent; fly net - shovel/trowel; toilet paper - hand washing facility / antibacterial wipes / disinfectant - food and water 		